

| COLUMN 1  | COLUMN 2  | COLUMN 3   | COLUMN 4  |
|---|---|--|---|
| <p>(1) Topic (one sentence description of the decision being sought)</p> <p>(2) Who will take Decision</p> <p>(3) Give Date or Period within which Decision is to be taken</p> <p>(4) Directorate Contact ☒ ☎</p>   | <p>(5) Principal Groups/Organisations to be Consulted before Decision is made</p> <p>(6) Method of Consultation</p> | <p>(7) Name of person(s) to whom representations can be made ☒ ☎</p> <p>(8) When should they be made by (closing date)</p> | <p>(9) List background documents submitted to Cabinet/Cabinet Member(s) in respect of the Decision. Is this information unrestricted or exempt</p> <p>(10) Date first entered in Notice</p> |
| <p>KEY 28/18/19</p> <p>(1) Award of Contract for Landscape and Listed Structure Repairs at Kearsney Abbey</p> <p>(2) Cabinet</p> <p>(3) 14 January 2019 (to be confirmed)</p> <p>(4) Jenny Coller, Kearsney Parks Project Manager - 07528 360922</p>  | <p>(5) Heritage Lottery Fund</p> <p>(6) Not applicable</p>  | <p>(7) Jenny Coller, Kearsney Parks Project Manager - 07528 360922</p> <p>(8) 18 June 2018</p>                             | <p>(9) Report to Cabinet (exempt)</p> <p>(10) 1 June 2018</p>   |
| <p><b>Brief Details of Item:</b><br/> (Please provide information about the contents of this item and the reason for decision.)</p> <p>To report on the procurement process for appointing a contractor for landscape, waterways and listed structure repairs at Kearsney Abbey, and to formally make the decision to appoint the successful tenderer. A competitive procurement process was undertaken and four tenders were returned. The tenders were then assessed to identify the most economically advantageous tender.</p> |   |  |   |
| <p><b>Deadline for Item:</b><br/> (Please indicate the date and whether this is statutory, operational or to meet the requirements of another agency.)</p> <p>14 January 2019 – operational.</p>  |   |  |   |